

# The EMDR Center of Canada Inc.

## Basic Training in EMDR Therapy Payment Information

Please print this form, complete and email it with the rest of your application package to [training@emdrcenterofcanada.com](mailto:training@emdrcenterofcanada.com)

- Registration for Spring 2019 Basic Training in EMDR Therapy, Calgary AB  
(Location: Silver Springs Golf & Country Club)  
Dates: **Thursday & Friday; Sunday & Monday:**  
May 16 & 17; June 6 & 7; July 7 & 8; August 11 & 12, 2019

**Course Fee includes: 8 days of training; 275-page course manual; access to online forum with additional training materials; all required hours of consultation; lunch, snacks and refreshments each day of the training.; GST. Text books are not included in the course fee.**

### **Payment in advance by e-Transfer**

Please do **not** send an e-transfer until you have received your acceptance letter. Once you have received your acceptance letter, you will then be required to submit an e-Transfer of the required \$500 deposit to hold your place in the training. The remaining balance **must be paid in full 14 days before the training begins.** If the balance is not paid in full 14 days before the training begins, you will be charged the standard registration fee.

### **Payment by Credit Card**

The EMDR Center of Canada Inc. offers an installment plan by credit card only. Only Visa and Mastercard are accepted for the payment plan. Those who prefer may complete an installment contract authorizing payments by credit card with your application for registration. For early registration, licensed or registered clinicians will pay 3 installments of \$766 for a total of \$2,298; discounted early registration will pay 3 installments of \$714 for a total of \$2,142. For standard registration, licensed or registered clinicians will pay 3 installments of \$804 for a total of \$2,412; discounted standard registration will pay 3 installments of \$752 for a total of \$2,256. All prices are in Canadian (CDN) funds.

Three installments will be charged as follows:

- 1) On acceptance of your application
- 2) the 1<sup>st</sup> training weekend
- 3) the 3<sup>rd</sup> training weekend

Note: If you request a single credit card charge, the total will be the same as for the three applicable installments listed above.

## **Early Registration – Before April 15, 2019**

\_\_\_\_\_ Initial here to confirm your selection  \$2,298 CDN Funds – Licensed / Registered Clinicians  
3 installments of \$766 for the credit card payment plan

\_\_\_\_\_ Initial here to confirm your selection  \$2,244 CDN Funds – Licensed / Registered Clinicians  
Tuition paid in advance via e-Transfer

\_\_\_\_\_ Initial here to confirm your selection  \$2,142 CDN Funds – Student / Non-Profit Agency / Reviewer's Discount  
3 installments of \$714 for the credit card payment plan

\_\_\_\_\_ Initial here to confirm your selection  \$2,088 CDN Funds – Student / Non-Profit Agency / Reviewer's Discount  
Tuition paid in advance via e-Transfer

## **Standard Registration – On or after April 15, 2019**

\_\_\_\_\_ Initial here to confirm your selection  \$2,412 CDN Funds – Licensed / Registered Clinicians  
3 installments of \$804 for the credit card payment plan

\_\_\_\_\_ Initial here to confirm your selection  \$2,358 CDN Funds – Licensed / Registered Clinicians  
Tuition paid in advance via e-Transfer

\_\_\_\_\_ Initial here to confirm your selection  \$2,256 CDN Funds – Student / Non-Profit Agency / Reviewer's Discount  
3 installments of \$752 for the credit card payment plan

\_\_\_\_\_ Initial here to confirm your selection  \$2,202 CDN Funds – Student / Non-Profit Agency / Reviewer's Discount  
Tuition paid in advance via e-Transfer

Please include the Student Discount Form / Non-Profit Agency Form OR a copy of your Basic Training in EMDR certificate with your registration package for the discount

**Note:** Licensed / Registered clinicians in *government agency settings* are not eligible for the non-profit agency discount

## **Tuition by credit card on installment plan:**

\_\_\_\_\_ Initial here to confirm your selection  I have completed the installment contract on page 3 of this form

## **Refund Policy:**

- 1) Up to 14 days before the training, tuition is refundable less a \$50 administrative fee
- 2) Within 14 days of the training, no refunds will be made unless the training is full and the vacancy can be filled from a waiting list. Then there will be a \$100 administrative fee
- 3) After the training starts, no refunds will be made for changes in personal or business situations **including medical events**. Vacancies after the start of training cannot be filled. Refund requests must be made in writing via email. Please follow up with a phone call as soon as the email has been sent.
- 4) Should you need to withdraw after your acceptance, you may request a transfer for the next training cycle with a transfer fee of \$150. Your original tuition remains non-refundable. Please complete and submit the “*Transfer Request and Agreement*” form.

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## Basic Training in EMDR Therapy Credit Card Installment Contract

I request to pay my tuition by credit card on an installment plan. I understand that by signing the credit card authorization below, I am agreeing to be contractually bound by the tuition and refund policies described on this page.

By signing below, I confirm that I have carefully reviewed and agree to the above refund policy:

Visa                       Mastercard

Credit Card #: \_\_\_\_\_ / \_\_\_\_\_  
Exp. Date                      CCV

Name as it appears on card: \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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- 4) Should you need to withdraw after your acceptance, you may request a transfer for the next training cycle with a transfer fee of \$150. Your original tuition remains non-refundable. Please complete and submit the "Transfer Request and Agreement" form.

By signing below, I confirm that I have carefully reviewed and agree to the above refund policy and agree to submit payment by the option I have selected above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please email your completed registration package to: [training@emdrcenterofcanada.com](mailto:training@emdrcenterofcanada.com)