

The EMDR Center of Canada Inc.

Comprehensive Basic Training in EMDR Therapy

Payment Information – Virtual Trainings

Please print this form, complete, and email back with your application package to training@emdrcenterofcanada.com

- Registration for **VIRTUAL FALL 2023** 100% Online Comprehensive Basic Training in EMDR Therapy
Location: Online via Zoom

Dates: Fridays, Saturdays and Sundays

October 13-15; November 17-19; December 15-17; January 19-21, 2024

Course Fee includes: 12 days of training; 364 page course manual + mini manual; access to online forum with additional training materials; all required hours of consultation. Text books and GST are not included in the course fee. All prices are in Canadian Funds (CDN).

Advanced Payment by e-Transfer

To qualify for an advanced payment discount, 1) submit an e-transfer of the required \$500 deposit to secure your seat in the training; 2) pay the remaining balance in full *at least 14 days before the training begins*. **Please do not send an e-transfer until you have received your acceptance letter.** Please note that if the full sum has not been received 14 days before the training begins, you will be charged the standard credit card tuition fee.

Credit Card Installment Plan

The EMDR Center of Canada Inc. offers a credit card installment plan. Only Visa and Mastercard are accepted. This installment option is only available for credit card payment.

For Early Registration, licensed or registered clinicians will pay 4 installments of \$575.00 + GST for a total of \$2415.00. Students, Non-Profit Agency Workers, and Reviewers will pay 4 installments of \$536.00 + GST for a total of \$2,251.20.

For Standard Registration, licensed or registered clinicians will pay 4 installments of \$603.00 + GST for a total of \$2,532.60. Students, Non-Profit Agency Workers, and Reviewers will pay 4 installments of \$564.00 + GST for a total of \$2,368.80.

Note: Licensed / Registered clinicians in government agency settings are not eligible for the Non-Profit Agency discount.

The four installments will be charged:

- 1) On acceptance of your application
- 2) During Training Session 2
- 3) During Training Session 3
- 4) During Training Session 4

Note: Single credit card charges are not an option. If you wish to pay for the training in full, use the e-Transfer option.

Advanced Payment via e-Transfer

Early Registration for VIRTUAL FALL 2023 (By midnight September 15, 2023)

_____ Initial to confirm your selection Licensed / Registered Clinicians. --- \$2,244.00 CDN Funds + \$112.20 GST

_____ Initial to confirm your selection Students / Non-Profit / Reviewers --- \$2,088.00 CDN Funds + \$104.40 GST

Standard Registration for VIRTUAL FALL 2023 (On or after September 16, 2023)

_____ Initial to confirm your selection Licensed / Registered Clinicians. --- \$2,358.00 CDN Funds + \$117.90 GST

_____ Initial to confirm your selection Students / Non-Profit / Reviewers --- \$2,202.00 CDN Funds + \$110.10 GST

Credit Card Installment Plan

Early Registration for VIRTUAL FALL 2023 (By midnight September 15, 2023)

_____ Initial to confirm your selection Licensed / Registered Clinicians - 4 installments of \$575.00 + \$115.90 GST

_____ Initial to confirm your selection Students / Non-Profit / Reviewers - 4 installments of \$536.00 + \$107.20 GST

Standard Registration for VIRTUAL FALL 2023 (On or after September, 2023)

_____ Initial to confirm your selection Licensed / Registered Clinicians - 4 installments of \$603.00 + \$120.60 GST

_____ Initial to confirm your selection Students / Non-Profit / Reviewers - 4 installments of \$564.00 + \$112.80 GST

Refund Policy:

- INITIAL
- 1) Up to 30 days before the training, tuition is refundable less a \$50 administrative fee. All refund requests must be made in writing via email. Please follow up with a phone call as soon as the email has been sent.
 - 2) Within 30 days of the training, no refunds will be issued unless the training is full and the vacancy can be filled from the waiting list. Refunds issued under this circumstance will be made less a \$100 administrative fee.
 - 3) After the training begins, no refunds will be made for reasons of change due to personal circumstances including medical emergencies. This is because vacancies arising after the start of the training cannot be filled.
 - 4) Due to EMDRIA requirements, participants must attend all training days. It is not possible to make exceptions. If a participant fails to attend even one training day, they will need to re-register, repeat the training, and pay for tuition again. In the case of severe and extenuating circumstances (e.g. documented illness, hospitalization, bereavement), accommodations *may be made* to enable the participant to complete the required training hours without having to pay tuition again. A non-negotiable transfer fee of \$150 will be charged to transfer the participant to another cohort. Tuition paid must be utilized within 2 years of submitting application, or funds will be deemed forfeited.
 - 5) Participants are expected to complete the training within 1 year from the start of the training. If more than 1 year passes, and the participant has not successfully completed the training, they are required to re-register to re-take the training and pay the tuition fee again.
 - 6) Participants who fail to successfully complete a training session due to violation of the Participant Agreement will not be able to proceed in the training. They must withdraw or be withdrawn from the training. In this case, advanced payment made for any future training sessions will be refunded. The cost of the training session(s) which have not been successfully completed will not be refunded. Decisions about successful completion of training session(s) are at the sole discretion of the Director of Training.
- INITIAL
- INITIAL
- INITIAL

By signing below, I confirm I have carefully reviewed and agree to the above refund policy and agree to submit payment by the option I have selected above.

Signature _____ Date _____

The EMDR Center of Canada Inc.

Basic Training in EMDR Therapy Credit Card Installation Contract

I request to pay my tuition by credit card on an installation plan. I understand no single charges can be made to my credit card. I understand that by signing the credit card authorization below, I am agreeing to be contractually bound by the tuition and refund policies indicated on pages 2 and 3 of this agreement.

By signing below, I confirm that I have carefully reviewed and agree to the refund policy. I understand I have the option to call the office to provide my card number by phone if I prefer.

VISA MASTERCARD

Credit Card # _____ Exp. Date _____ / _____ CVC _____

Name as it appears on card _____

Billing Address _____

City _____ Province _____ Postal Code _____

Signature _____ Date _____

Refund Policy:

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- _____
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By signing below, I confirm I have carefully reviewed and agree to the above refund policy and agree to submit payment by the option I have selected above.

Signature _____ Date _____

Please email your completed and signed registration package to: training@emdrcenterofcanada.com

Questions? Please call (604) 477-7447 or email the Office Administrator admin@emdrcenterofcanada.com